



**Southeastern New York Library Resources Council
Minutes of the Board of Trustees Meeting
Conducted via Zoom and in person at Southeastern on November 17, 2022**

Board Members Present	Mary Jo Russell, Grace Riario, Ellen Rubin, Gina Trask, Laura Streett, Mary Ellen Leimer, Floyd Lattin, Laurie Shedrick, Carla Lesh, Kristy Lee, Kirsten Carter, Becky Albitz
Board Members Excused	Maura Albertson, Beth Zambito
Representing Southeastern	Executive Director Tessa Killian
Call to Order	<i>President G. Trask called the meeting to order at 9:30am.</i>
Approval of the Agenda	G. Trask requested approval of the meeting agenda. <i>M.J. Russell made a motion to approve the agenda. Seconded by F. Lattin. Motion carried.</i>
Approval of Minutes from October 20, 2022 Board of Trustees meeting	The minutes of the October 20, 2022 meeting were presented to the Board of Trustees. The minutes were entered into the record as presented.

New Business
Fiscal Report for October 2022
<i>M.E. Leimer made a motion to accept and file the fiscal report for October 2022. Seconded by L. Shedrick.</i>
Trustees requested a footnote regarding current-year funds that were received during the prior fiscal year, as well as a note on the deadline for anticipated funds not yet received in the current fiscal year, to add clarity to the prior year comparison report.
<i>G. Trask called the question to accept and file the fiscal report for October 2022. By unanimous vote the motion carried.</i>
Review and Discuss the Draft EDI Plan
<i>E. Rubin made a motion to review and discuss the draft EDI plan. Seconded by G. Riario.</i>
Ad Hoc EDI Committee members reported on their progress with the draft plan, a process which included productive and challenging discussions among committee members.
Trustees inquired as to how the plan will be deployed. Committee members explained that the plan will serve as a road map for Southeastern's approach to EDI, and thus serve as a leadership and values example to member institutions; as well, the plan contains concrete next steps and actions that Southeastern will pursue toward applying EDI sensibility

across council services. Some components will be member-facing, such as checklists and considerations for various institutional undertakings, while others will be applied to internal council processes, such as hiring and vendor relations.

Southeastern will arrange in-service training to educate and better position staff to espouse EDI ideals and strategies.

Trustees suggest that a clarifying opening description be added to the “Operations” section of the plan.

The committee will meet again on Monday, November 21 and will discuss trustee suggestions; the Planning Committee will likewise review the document. The next draft will be brought back to the full Board at the January meeting.

Informational Items

Presentation on the New York State Library Vision 2022 Plan

Grace Riario, Chair of the Regents Advisory Council on Libraries, gave trustees a slideshow presentation on the [New York State Library Vision 2022 Plan](#).

Final Audit Report for 7/1/21—6/30/22 from RBT CPAs, LLP

T. Killian updated trustees on the final audit report. RBT CPAs addressed the Board’s comments and concerns from the October meeting by clarifying that the practice of contract addendums requiring additional signatures will be discontinued in fiscal year 23/24 and by noting that council funds are collateralized with treasuries and so do not exceed FDIC limits.

Director’s Report

T. Killian led discussion of the Director and staff reports, noting the following:

- The American Library Association (ALA) has launched a new initiative, Unite Against Book Bans. This is a national initiative to empower readers to stand together to fight censorship and provides resources for libraries and individuals to participate in opposing book bans and assuring the freedom to read. Many libraries, vendor partners, consortiums, and library systems are signing on as partners, furthering their commitment to opposing book bans. Partners are committed to upholding the principles of the campaign, provide their name for the campaign website and materials, promote the campaign to their constituencies, share information of importance with the campaign coordinators and their constituencies, and participate in the occasional convening of campaign partners.

G. Riario made a motion for Southeastern to sign on as a partner in the Unite Against Book Bans initiative. Seconded by E. Rubin.

Trustees inquired what expectations come with Southeastern’s commitment to be a partner to the initiative. In broad strokes, Southeastern’s involvement would mean continuing current efforts that support members that face pressure regarding their collections, such as the Ask The Lawyer service; in addition, Southeastern’s public endorsement of the initiative is a matter of regional leadership and influence. Southeastern will also be expected to attend certain meetings and events in cooperation with other partners.

G. Trask called the question for Southeastern to sign on as a partner in the Unite

Against Book Bans initiative. With one abstention, the motion carried.

Director's report, continued:

- The Southeastern Services Series of webinars, which introduce viewers to the council's programs and offerings, is progressing well, with the sessions being recorded and posted on YouTube.
- The 8th annual SENY-Con event is scheduled for April 14, 2023; the call for proposals is now open. After the success of last year's hybrid event, that same format will be deployed.
- The second round of Digital Navigators training has concluded, with a remaining budget that allows for a third round of training sessions, to run from December 1, 2022 to March 15, 2023. This third round will involve already-trained Digital Navigators playing the role of mentors to new participants.

Board Committee Reports: Ad Hoc EDI

Nothing further was reported by the Ad Hoc EDI committee. It was noted that the Finance & Personnel Committee, the Planning Committee, and the Ad Hoc EDI Committee will all have reports for the Board at the January 2023 meeting.

Advisory Committee Reports

L. Shedrick reported on behalf of the Regional Inter-Library Loan Committee (RIC), noting that the provided meeting minutes cover the committee's work reviewing the recent member survey and researching strategies for the SEAL catalog.

M.J. Russell reported on behalf of the Hospital Library Services Program (HLSP), noting that the committee will meet tomorrow to record introductory videos to nursing resources. These informational videos will function as a more direct method of outreach to busy nursing staff, who will be able to access them any time via their hospital websites.

President's Report

Board President G. Trask had nothing to report at this time.

Good of the Order

L. Shedrick reported that Mid-Hudson Library System is the first system in the country to achieve certification through the Sustainable Libraries Initiative, the result of a five-year effort. This encompasses environmental stewardship, social equity, and economic feasibility.

Adjournment

F. Lattin made a motion to adjourn the Board of Trustees meeting at 10:55am. Seconded by M.E. Leimer. Motion carried.

Respectfully Submitted,

DocuSigned by:
Floyd Lattin
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Floyd Lattin, Assistant Secretary/Treasurer