



**Southeastern New York Library Resources Council
Minutes of the Board of Trustees Meeting
October 16, 2014**

Board Members Present	Mary Jo Russell, Merribeth Advocate, Cathy Carl, Mary Flad, Stephan Macaluso, Robert Hubsher, Rebecca Gerald, Barbara Petruzzelli, Jeannie Stiller
Attendance Via Telephone	Kari Mack
Excused	Mary Ellen Leimer, Amy Schuler, Sarah Canino, Duane Watson
Representing SENYLRC	Tessa Killian, Ben Shor
Call To Order	B. Petruzzelli called the meeting to order at 9:40 AM.
Approval Of Minutes/Motion To Approve	The minutes of the August 15, 2014 meeting were presented. <i>J. Stiller moved to accept the August 15, 2014 minutes. Seconded by S. Macaluso. Motion carried.</i>

New/Old Business	
Termination Of Membership	Two governing members of SENYLRC have not paid their membership dues since fiscal year 2012/13. According to the SENYLRC bylaws, Section 3.5 and 3.6.1, The Board of Trustees may terminate their membership as of June 30, 2014. The two members are: 1. Congregation Yeteve Lev, 12 Garfield Road, Monroe, NY 10950 2. Yeshiva D'Monsey, PO Box 735, Monsey, NY 10952.
Motion	<i>R. Hubsher made a motion to terminate membership. Seconded by M. Russell. Motion carried.</i>
HRVH Membership Application	Request approval for HRVH membership application from the Irvington Public Library.
Motion	<i>R. Hubsher made a motion to approve HRVH membership for Irvington Public Library. Seconded by M. Russell. Motion carried.</i>
2014/15 Fiscal Report	B. Shor presented <i>Revenue and Expenses Previous Year Comparison</i> (July through September 2014) report. Discussion took place on several points of the presented report.
Motion	<i>R. Hubsher made a motion to receive and file the fiscal report. Seconded by J. Stiller. Motion carried.</i>

2013/14 SENYLRC Annual Report	Board reviewed and discussed annual report. There were several proposed changes to the contact information.
Motion	<i>R. Hubsher made a motion to approve the annual report as amended. Seconded by M. Russell. Motion carried.</i>
Planning Committee And Executive Committee Proposal	B. Petruzzelli reported on the Planning Committee and Executive Committee of the Board, which met on October 9, 2014, to review the status of action items emanating from the SENYLRC Strategic Plan and to discuss the current potential for shared services or varying levels of consolidation with other organizations. The two committees proposed: that the Board authorize the Board President and Interim Executive Director to reach out to the Executive Director of the Capital District Library Council (CDLC) to determine whether sufficient interest exists on their part to seriously consider undertaking a study of some form of consolidation; that the search for a new executive director for SENYLRC be put on hold until discussions with CDLC have taken place; that the Board President and Interim Executive Director make a recommendation to the Board about the feasibility of pursuing consolidation by the November 2014 board meeting; and that, at the November 2014 board meeting, the Interim Executive Director propose new job description(s) for Council staff member(s) to replace upcoming retirements.
Motion	<i>M. Russell moved to approve joint committee proposal to discuss possible consolidation of services with Capital District, to be reported at November meeting. Seconded by M. Flad. Motion carried with 9 ayes and 1 nay.</i>
Update On Mortgage Refinance	T. Killian reports that council awaits a closing date from Rondout Savings Bank.
Executive Director Search	M. Russell discussed draft of Executive Director position announcement. The trustees discussed details of position and made suggestions for format and content of announcement.
Report From The Hospital Library Gateway Task Force	T. Killian discussed background on task force and the member survey it conducted. The task force made the recommendation to migrate gateway pages to the new version of Drupal, with the same basic layout, and incrementally incorporate changes and improvements based on the best practices for website design.
Trustee And Officer Nominating Committee	M. Flad discussed the benefits of a geographically-diverse Board of Trustees, with representation from each of the council's counties, and how the board may accumulate a list of candidates for community-at-large positions.
Director's Report	T. Killian discussed the recent audit as well as ongoing staff initiatives, including the newly-updated HRVH website soft launch.
President's Report	B. Petruzzelli had no report to present to the board this month.

Council Committee Rosters	The board was presented committee rosters for: Regional Interlibrary Loan, Hospital Library Services, Digital Advisory, Continuing Education, and Technology Review and Advisory.
Reports From Board Members	B. Petruzzelli, R. Hubsher, M. Flad, and R. Gerald reported activities from their respective institutions.
Adjournment	<i>M. Russell made a motion to adjourn at 12:00 PM. Seconded by J. Stiller. Motion carried.</i>

Signature Redacted